



DÉKÁNHELYETTES

File number: 580601/2025

**Instruction no. 8/2025 (IX.01.) of the Vice Dean for Education
on the order of late enrolment in the autumn term of the 2025/2026 academic year**

By the powers vested in me under Article 32 (1) of the Rules of Organisation and Operation of the Faculty of Economic and Social Sciences of Budapest University of Technology and Economics, I hereby issue the following instruction:

In order to ensure the smooth running of the term, the deadlines for late enrolment are as follows:

1. Project assignments, bachelor theses and master theses

The deadline for the acceptance of project assignments, bachelor theses and master theses is the day before the deadline for the selection of the subject group. For the first term of the academic year of 2025-2026, this deadline is the following: 9 September 2025, 23:59

2. Traineeship

The deadline for the acceptance of the requests for traineeship, considering the need to complete the required number of hours, is the day before the deadline for the preparation of the topic proposal in the Moodle system. For the first term of the academic year of 2025-2026, this deadline is the following: 28 September 2025, 23:59

3. Requests pertaining to other subjects

In the case of subjects not mentioned in sections 1 and 2 above, the deadline for submitting the request is the end of the 3rd study week. For the first term of the academic year of 2025-2026, this deadline is the following: 26 September 2025, 23:59

If the student has submitted the request (for a non-consultative subject) by the end of the 3rd study week (26 September 2025, 23:59), and it has not been transferred to the Study Committee of the Faculty (KTB) solely due to the procedure of the Central Academic Office (ETK), the request may be accepted at the latest by the end of the 4th study week. For the first term of the academic year of 2025-2026, this deadline is the following: 3 October 2025, 23:59

4. Cases of force majeure

Late enrolment requests (for non-consultative subjects) submitted at study week 4 or later shall be rejected in all cases, with the only exception being of cases of force majeure.

5. Entry into force and closing provisions

- (1) This instruction by the Vice Dean shall enter into force on the day of its signature.
- (2) This instruction by the Vice Dean shall apply to the evaluation of the late enrolment requests for the first term of the academic year of 2025-2026.

Budapest, 8 September 2025

Dr. Emma lógó
vice dean for education

