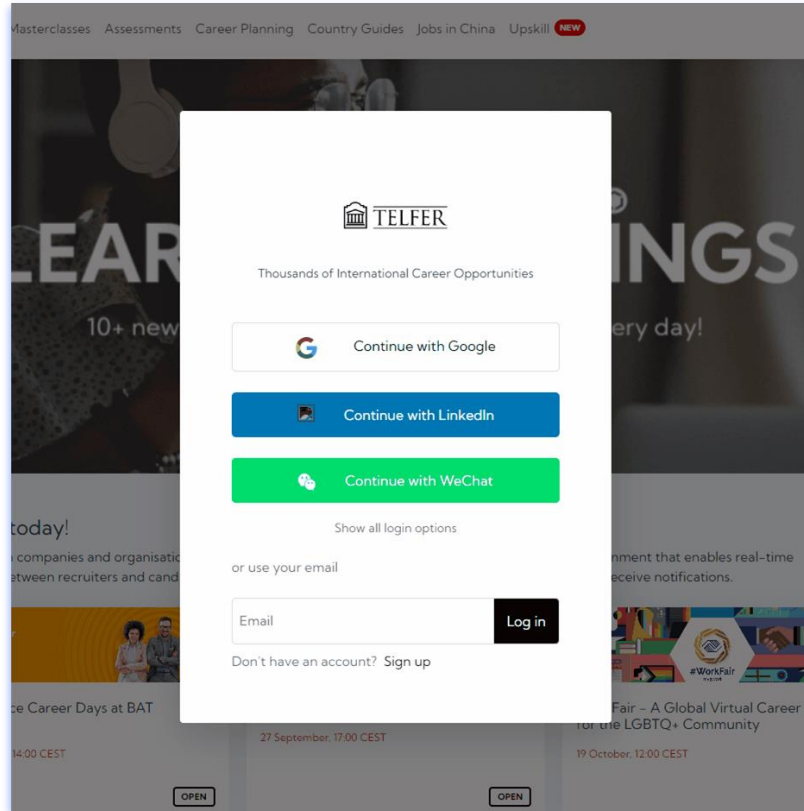




Talent user guide

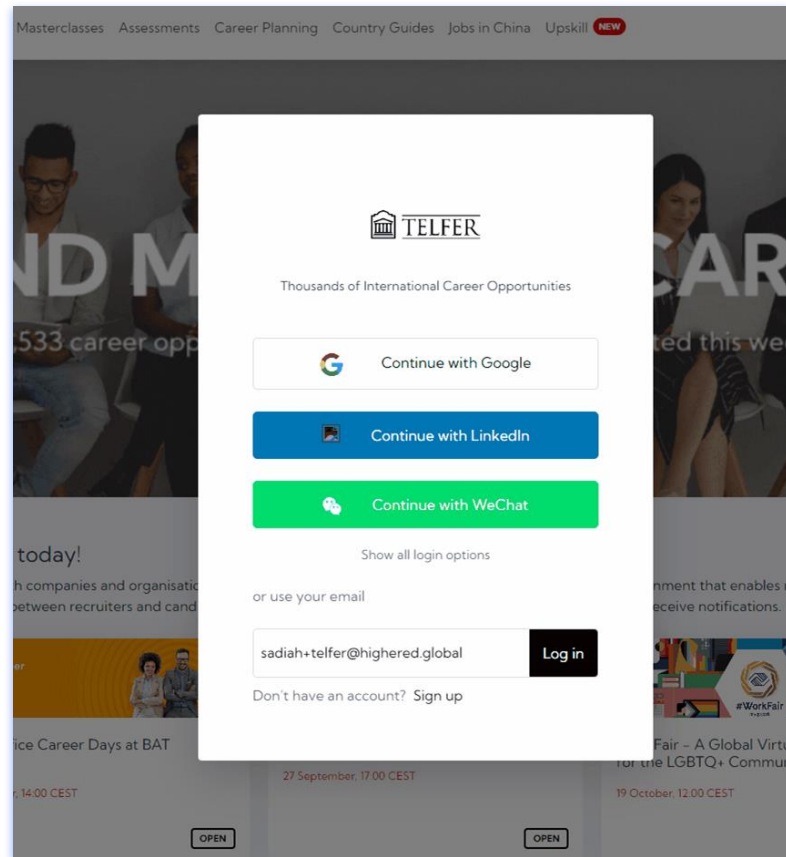
Sign Up

- If you don't have an account, sign up to your school's HigherEd student platform: gtk.gethighered.global
- You can sign up with your personal email or LinkedIn; but to access some features you will need to verify your account by using your **school email**.



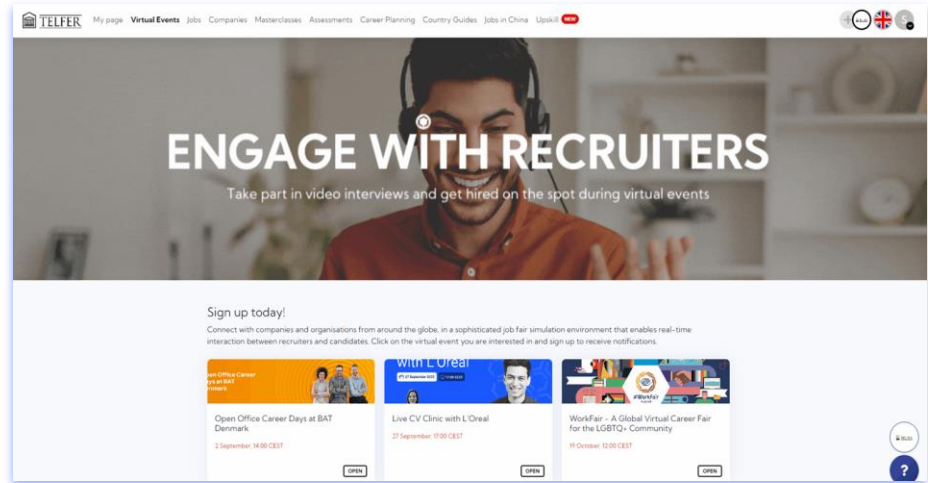
Log in

- Log in to your school's gethighered.global platform.
- You can log in with your personal email or LinkedIn but to access some features you need to verify your account by using your school email.



My page

- Click on **My Page** and you will find submenus including the following:
 - My profile
 - CV Upload
 - Favorites
 - Assessments
 - Resources
 - Plans & Billing
 - Refer a Friend



My profile & CV Upload

- Complete your profile by filling in all required information.
- Click **CV Upload** and upload your CVs using the **Upload CV** button. If you upload multiple CVs, you can click the star icon and set one of the CVs as your primary version and make it the default document available for recruiters.

My profile

Profile completion 30%

Showcase yourself to employers by completing the last 70% of your profile

Add first name	+10%
Add last name	+10%
Add nationality	+10%
Add your gender	+5%
Add your phone number	+20%
Add a language	+15%

Terms & Conditions Privacy policy School/Employee?

CVS

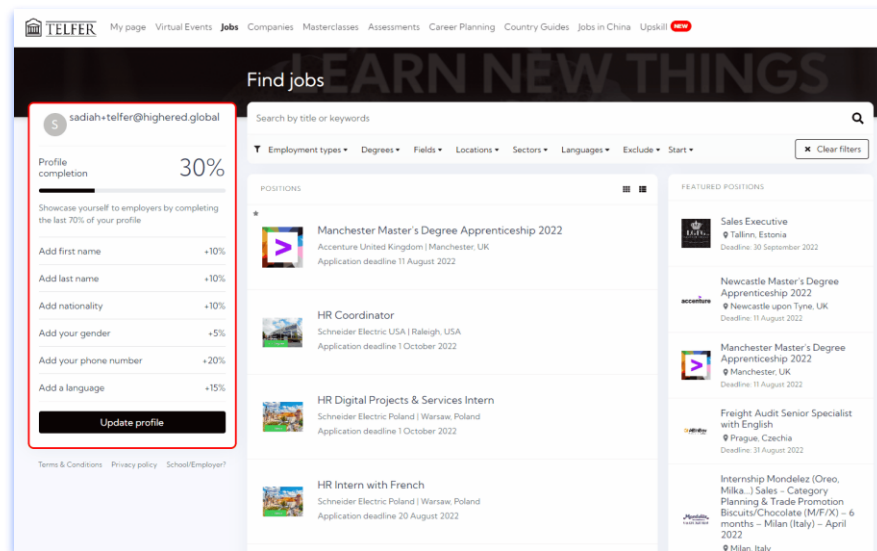
You can upload several CVs. Select the default CV by clicking the star icon.

Highered_CV_Template (3) (2) - Copy.docx	<input checked="" type="checkbox"/>		
Highered_CV_Template (3) (2).docx	<input type="checkbox"/>		

Upload CV

Favorites

- This feature helps you save any jobs you are interested in and want to apply for or explore more in the future.
- To save your favorite positions, go to any position you are interested in and then click on the **Add to favorites button** on the right side.



Assessments

- Under **Assessments**, you are able to take two different assessments. Here you will also find an overview of your progress from these assessments.
 - **Note:** To access **Assessments** you will need to verify your school email.

TELFER My page Virtual Events Jobs Companies Masterclasses Assessments Career Planning Country Guides Jobs in China Upload

ENGAGE WITH RECRUITERS

My profile My page CV Upload Favorites Assessments Resources Plans & Billing Refer a friend

Check your progress

Here's an overview of your progress in career assessments

[More information](#)

Free Assessment Testing

Take these tests to familiarize yourself with the testing methods of the assessments and get basic reports to identify your skills.

[Take the free tests](#)

3 tests ~ 27 min € Free

Numerical Reasoning (~ 9 min)
How good are you with numbers? This test measures your understanding of numerical information and reaching logical conclusions.

Deductive-logical Thinking (~ 9 min)
See how good you are with using knowledge and applying rules - this test measures your analytical and problem-solving abilities.

Inductive-logical Reasoning (~ 9 min)
How well can you identify rules and patterns? Check with this test which measures your analytical and problem-solving abilities.

Assessment Report
The free Aon assessments tests are a great starting point to begin your preparation for actual assessments during selection processes. Try it out today to get comfortable with the format, questions and methodology behind online assessments used in recruitment. You will receive a basic report after the completion of each assessment task. For a more detailed career assessment report consider taking the Pathfinder Assessment.

Pathfinder Assessment Testing

Take ownership of your career planning! Going down the wrong career path and discipline of study is extremely costly. Avoid this mistake by taking the Pathfinder Assessment and receive an in-depth career path mapping based on your strengths and potential for improvement.

[Unlock the tests](#)

Secure Payments
MasterCard Visa Apple Pay

Safe and Secure 256 Bit Encrypted

3-in-1 test ~ 60 min € 79

Work-related Behavior (ADEPT-15) (~ 30 min)
What type of employee personality traits do you have? Find out by taking this test which identifies your work-based personality characteristics.

Working Memory (~ 15 min)
How well can you stay focused? This test measures ability to process and remember information in distracting environments.

flexTest (~ 15 min)
What are your interests? This questionnaire will help determine which career paths you might want to pursue.

Pathfinder Explorer Report
Once you finish these tests you will get a detailed report with a comprehensive overview of the five matches to jobs for which you are a great fit. These matches allow you to make an informed decision about your next career step. The summary of results will provide a snapshot of who you are, helping you to understand the strengths you can leverage and areas where you might wish to devote additional time for development. To guide your efforts, this report also includes development tips for each of the competencies described.

[Download Sample Report](#)

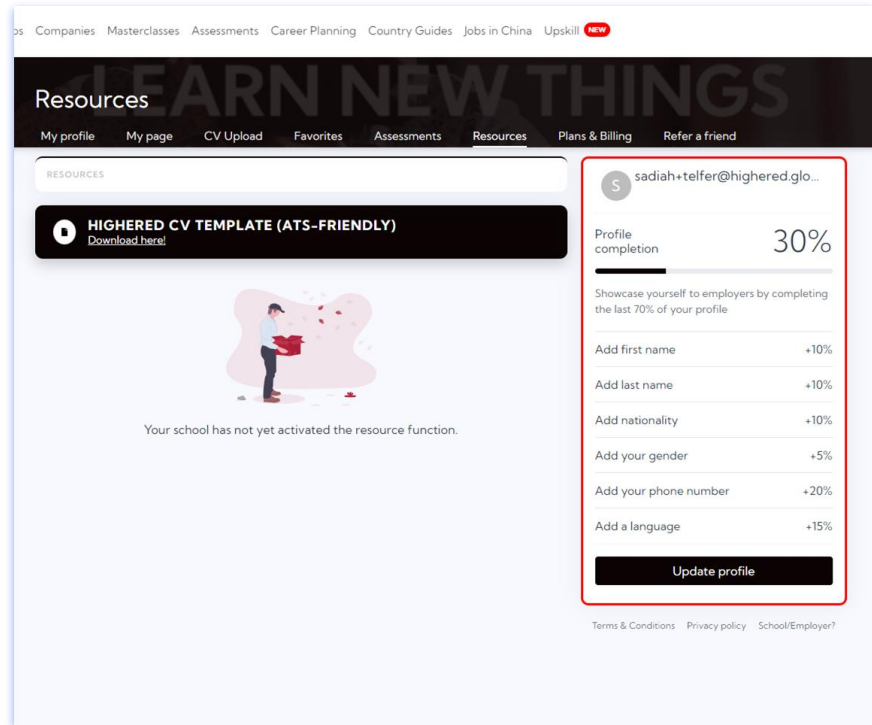
powered by **AON** HigherEd

ABInBev
To a Future With More Cheers

gethighered.global

Resources

- Under this feature, you will find the **Higherred ATS friendly CV template** and any resources that your school has made available to you.
 - **Note:** To access **Resources** you will need to verify your school email.



Refer a Friend

- This is where all information about your subscriptions are stored.

- Win a free **Coursera** license for you and a friend when they sign up on their school's GetHighered platform.

Coursera

No plans yet. [Subscribe to a plan](#)

Refer a friend

Win a free Coursera license for you and a friend when they sign up on GetHighered!



Share this unique link with your friends

<https://refer.gethighered.global/sadiahtelfer-p>

10x your chance of winning at the GetHighered Raffle. How? For every friend that enters the draw using your unique link, you get an additional entry into the raffle too. How cool is that?

From sadiyah+telfer@highered.global

Subject

Hi friend! Join me at the GetHighered Raff

Email message

Enter the Get-Highered Raffle and win 1 of 500 Coursera licenses (with a certificate value up to \$85). Get-Highered is a global career advancement resource with 350,000+ students.

This will contain your sharing link

[Send via email](#)

Full details can be found in our [Terms & Conditions](#).

Virtual Events

This is where all virtual events you may attend are stored. These events can be organized privately by your school or openly by a HigherEd corporate partner.

- Click on the virtual event you are interested in and register to receive notifications.
- You will find resources at the bottom of the page to prepare for the virtual event
 - **Note:** To access **Virtual Events** you will need to verify your school email and complete your **My Profile** section.

Companies Masterclasses Assessments Career Planning Country Guides Jobs in China Upskill **NEW**

ENGAGE WITH RECRUITER

Take part in video interviews and get hired on the spot during virtual events

Sign up today!

Connect with companies and organisations from around the globe, in a sophisticated job fair simulation environment that enables real-time interaction between recruiters and candidates. Click on the virtual event you are interested in and sign up to receive notifications.

Open Office Career Days at BAT Denmark

2 September, 14:00 CEST

OPEN

Live CV Clinic with L'Oreal

27 September, 17:00 CEST

OPEN

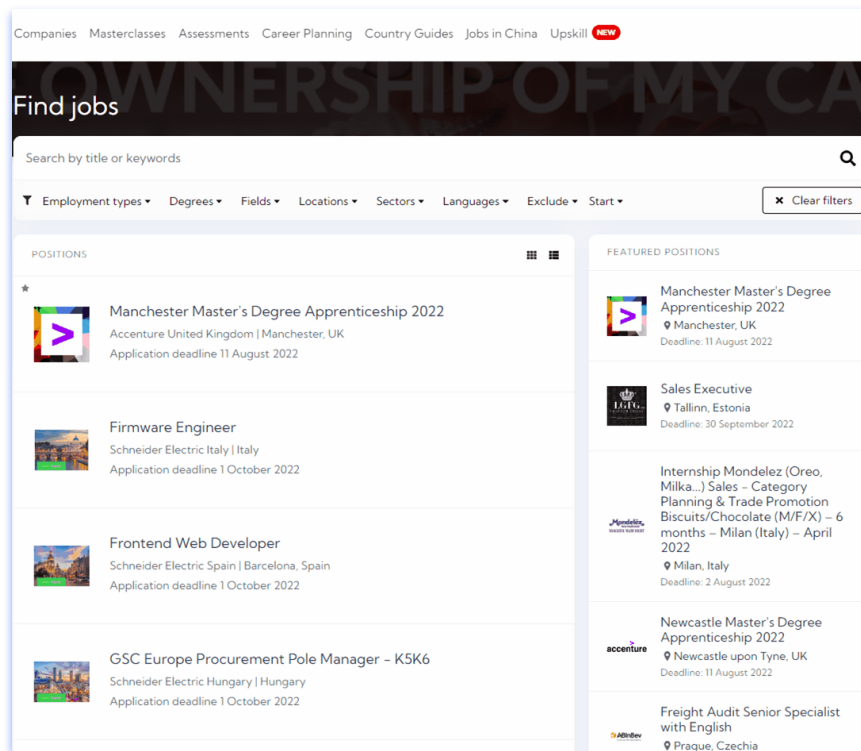
WorkFair - A Global Virtual Career Fair for the LGBTQ+ Community

19 October, 12:00 CEST

OPEN

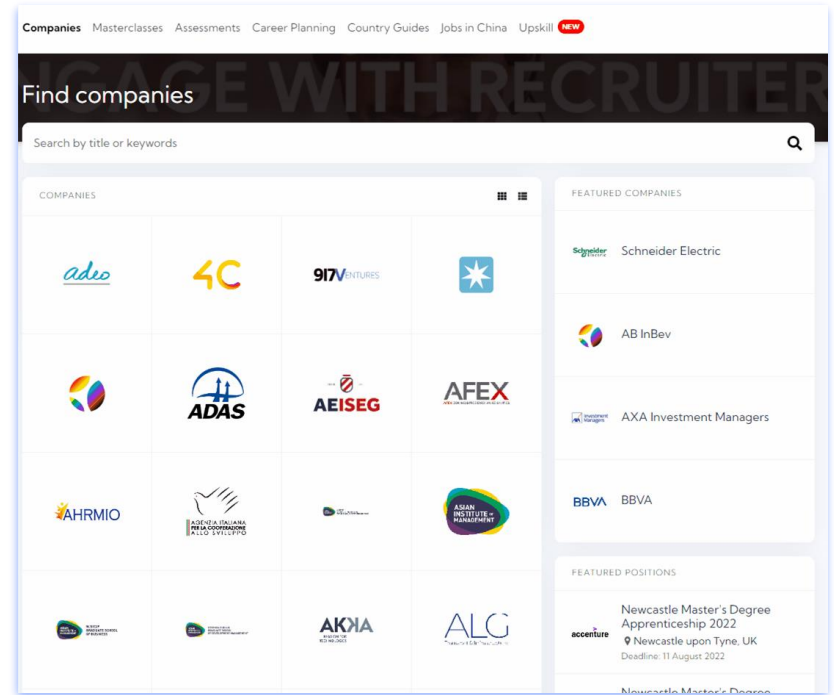
Jobs

- Under **Jobs** you will find all available opportunities from different companies world wide.
- You can also search and filter jobs according to your own preferences.
- On the right side, you also have access to featured positions and companies.



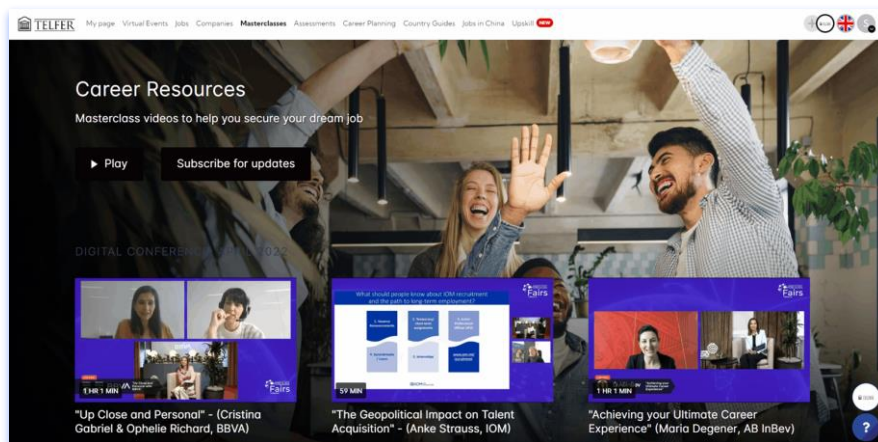
Companies

- You can also search for opportunities by simply searching for your preferred companies under the **Companies** feature.
- On the right side, you can also access featured companies and positions.



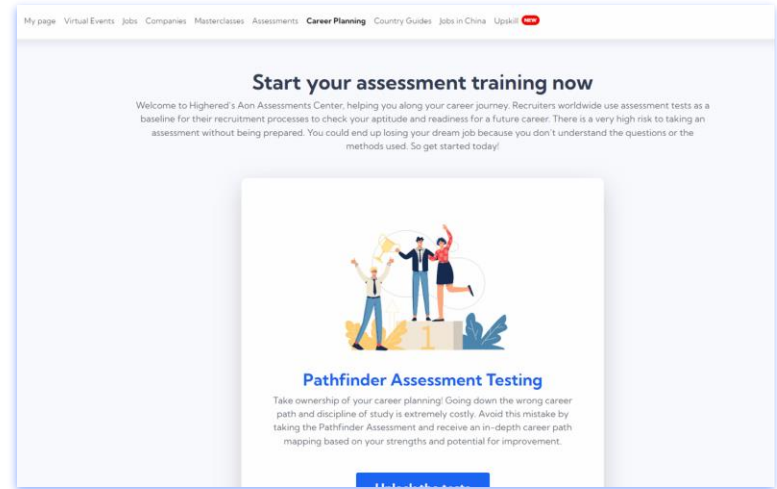
Masterclasses

- Here you will find previous masterclasses and conferences organized by Highered.
- Masterclass Channel:
https://fast.wistia.net/embed/channel/jdct_s51v2e
 - **Note:** To access Masterclasses you will need to verify your school email.



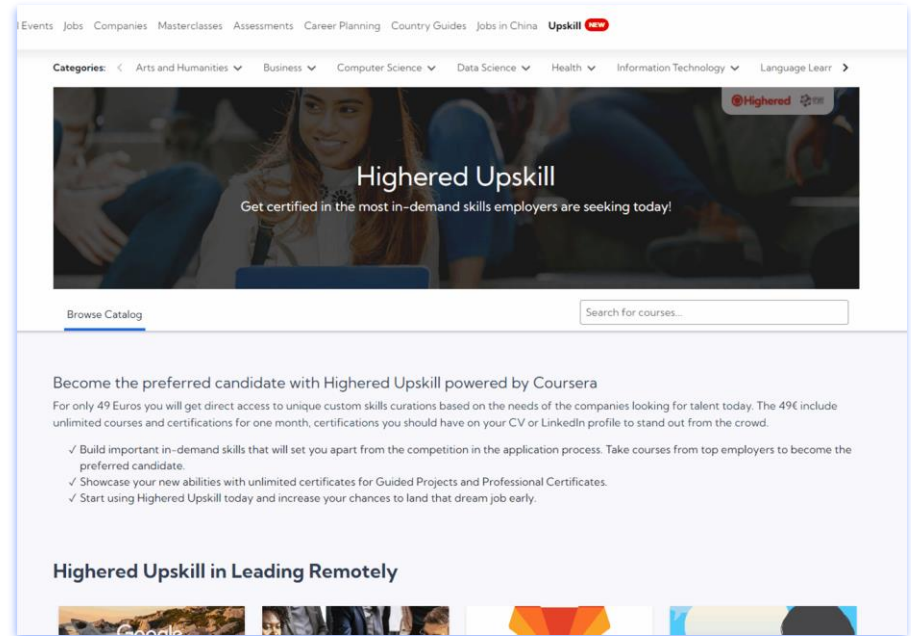
Career Planning

- Take ownership of your career planning! Going down the wrong career path and discipline of study is extremely costly. Avoid this mistake by taking the **Pathfinder Assessment** and receive an in-depth career path mapping based on your strengths and potential for improvement.



Upskill

- Get certified in the most in-demand skills employers are seeking today!
- You can search courses according to your preferred categories.



Technical Tips to Remember

- This platform works best with Google Chrome.
- Once you receive verification to enter your school's GetHigherEd platform,, if you can't see a feature properly, you will need to refresh your screen, perhaps log out and log in again to see the changes.



higher.ed.global